Trainer Agreement

- I agree that the application submitted accurately reflects the training content, procedures, and number of hours.
- I understand, should I make changes to the content, procedures, or level of any training, I must re-submit the training as a new training.
- I agree to reference the appropriate works cited information for all references used and adhere to copyright laws.
- I understand that no more than six (6) state-approved hours may be awarded in any one (1) day or for any one (1) training and conference.
- I understand training certificates must contain accurate and required information.
- I understand a training certificate cannot be distributed to anyone who does not attend the full training or anyone who arrives more than 15 minutes late or leaves early.
- I understand trainings are approved for 5 years.
- I understand both my trainer and training codes are unique to me and my trainings. These codes are only to be used on my certificates for training approved by BFTS.
- I understand that in order to remain a state-approved trainer, I must renew regularly according to the specific requirements of my designation.
- As a state-approved trainer, I agree to conduct myself in a manner which will enhance the integrity of the early care and education field.
- I understand that Bright from the Start may randomly monitor any state-approved training for quality control purposes with or without notice to me.
- I understand that violation of any of the above statements may place approval of this and/or future training approval applications in jeopardy.
- I understand that if I offer state-approved online/distance learning training, I must respond to participant inquiries within 24 hours (M-F).

______________________________________________             _______
Trainer’s Signature                                Date

Georgia Training Approval is managed on behalf of Bright from the Start by the University of Georgia Center for Continuing Education. The system is funded by Bright from the Start, in part through the Federal Child Care and Development fund. For more information about Georgia Training Approval, visit www.training.decal.ga.gov.