

Certificates of Completion for CCDF Health and Safety Orientation Training only



All participants who successfully complete your CCDF Health and Safety Orientation training should receive a certificate of completion. In order to adequately document the participant's training experience, your training certificate must include the information listed below. **Please note that the Bright from the Start logo may not be included on your certificate.** The department's name, Bright from the Start: Georgia Department of Early Care and Learning may not be used in any way that implies that the training is presented on behalf of the department or that you serve as an agent or representative of the department.

EXAMPLE CCDF ORIENTATION ONLY CERTIFICATE

CERTIFICATE OF COMPLETION

JOHN DOE

Participant's Name

Training Date(s): _____ Place: _____

Health and Safety Orientation Training

Training Code: TG-BFTS-00000
Training Level: Beginning; Competency Goals: ECE-2 & 6; SAC-2 & 6

Clock Hours Total— 6 Hours

Trainer: Jane Doe, TR-BFTS-0000

This training is approved by Bright from the Start: Georgia Department of Early Care and Learning.

Participant's Signature

Trainer's Signature

REQUIRED INFORMATION

Participant's Name

Training Date(s) & Location

Training Title (must be titled as shown)

Training Code

Training Level & Competency Goal(s)

Clock Hours (Clock Hours Total must equal 6 Hours)

Trainer Name & Code

Statement of Approval

Trainer's & Participant's Signature