

# Certificates of Completion for CCDF Health and Safety Orientation PLUS the First Year Basic Six Training



All participants who successfully complete your CCDF Health and Safety Orientation PLUS the First Year Basic Six training should receive a certificate of completion. In order to adequately document the participant's training experience, your training certificate must include the information listed below. **Please note that the Bright from the Start logo may not be included on your certificate.** The department's name, Bright from the Start: Georgia Department of Early Care and Learning may not be used in any way that implies that the training is presented on behalf of the department or that you serve as an agent or representative of the department.

## EXAMPLE CCDF ORIENTATION PLUS FIRST YEAR BASIC SIX

**CERTIFICATE OF COMPLETION**

**JOHN DOE**

\_\_\_\_\_  
Participant's Name

Training Date(s): \_\_\_\_\_ Place: \_\_\_\_\_

**Health and Safety Orientation PLUS  
First Year Basic Six Training**

Training Code: TG-BFTS-00000  
Training Level: Beginning; WKCs: 1.3 & 1.4  
**First Year Basic Six Training Total Hours = (must be minimum of 6)**  
**AND**  
**Health & Safety Orientation Total Hours = X**  
**Trainer: Jane Doe, TR-BFTS-0000**

This training is approved by Bright from the Start: Georgia Department of Early Care and Learning.

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Trainer's Signature

## REQUIRED INFORMATION

**Participant's Name**

**Training Date(s) & Location**

**Training Title (must be titled as shown)**

**Training Code**

**Training Level & WKCs**

**Clock Hours (list First Year Basic Six Training AND Health & Safety Orientation. Minimum of 6 hours.)**

**Trainer Name & Code**

**Statement of Approval**

**Trainer's & Participant's Signature**